



Executive Committee – Virtual Meeting Minutes
4 September 2025 – 07:00 to 08:00 EDT
Chairperson: Bozena Hinton
Secretary: Mathieu Langelier

1. Welcome, apologies, conflicts of interest and identification of any “other business”
Bozena Hinton welcomed everyone and noted apologies. No conflicts of interest or other business were raised.
2. Approval of the agenda

Consent Agenda

3. Approval of minutes – 17 July 2025
4. Leadership of the IAA Committees, Forums and IAA Delegates to Sections ([2026 Deployment Chart](#))
5. [World Bank Relationship Management Team](#)

The agenda and consent agenda items were presented in one motion.

Mover: Ed Pudlowski Seconder: Simon Curtis Motion carried

Bozena Hinton introduced a new practice of reviewing outstanding action items at each meeting and provided a brief review of items from the last minutes.

Business Agenda

6. Supranational Relations Subcommittee Update

Brendan Counsell provided an update on the Subcommittee’s progress, highlighting the ongoing review of Tier 1 relationships. Initial observations point to the need for clearer strategies, stronger engagement structures, and mitigation of key person risk. Relationship managers will be asked to submit short strategic summaries ahead of the Marrakesh meeting.

New relationships are forming with the World Bank and World Food Program, with a potential MOU focusing on parametric insurance training for the latter. The Subcommittee is monitoring the work of the Climate and Sustainability Committee on climate-related matters in preparation for COP30. Upcoming work includes reviewing Tier 2 and 3 relationships.

The Executive Committee welcomed the update and acknowledged significant progress.

7. IAA 5-Year Strategic Plan Operationalization – [revised measures](#)

Bozena Hinton noted that the proposed measures and criteria had been updated based on feedback from the previous meeting.

Jill Hoffman asked whether Council approval was required, and Mathieu Langelier confirmed it was not. Charles Cowling emphasized that the Strategic Planning Committee owns the strategic plan and that the Executive Committee is responsible for its operationalization. He supported including this update on the SPC agenda for Marrakesh.

Motions:

1. *That the EC approves the measures and criteria for assessing progress against the IAA strategic Plan shown in Table 2, and informs SPC.*
2. *That IAA staff prepare an update to the progress against metrics for the November EC meeting*

Mover: Ed Pudlowski

Seconder: Jill Hoffman

Motion carried

Action item: IAA Secretariat to prepare an update to the progress against these metrics for the November EC meeting.

8. AI Task Force

- a. Message to externals document – [Update](#)

Peter Withey confirmed the withdrawal of the document after discussions with Bozenna Hinton. He acknowledged the feedback received and noted further work on the messaging, and that the messaging strategy would be revisited once the new marketing staff person is in place.

Action item: Peter Withey to revisit the external messaging strategy.

- b. [Summary – Status of 2024 Deliverables](#)

Peter Withey provided an overview of the 2024 Task Force deliverables, noting that three items had been handed over to the Education Committee and Insurance Regulation Committee. Four other deliverables were passed to the 2025 AI Task Force. Three draft papers had been circulated to FMAs, with largely positive feedback, now under review by the drafting team, and will soon be submitted to the Communications Subcommittee. Work is ongoing on three additional papers. Peter Withey acknowledged the significant efforts of the team.

9. Update from the Director, Communications and Engagement

Christian Levac confirmed continued use of the Mobilize online communities' platform due to its cost-effectiveness and ease of integration with current systems and new enhancements. The current contract expires at the end of 2026, with a market reassessment planned ahead of this date.

Updates to the new website are progressing well, including the near completion of a CPD certificate feature and a roster management system for member associations, expected by year-end. Additionally, a significant expansion of the event resource library was reported, now housing over 1,700 resources dating back to 2010.

Christian Levac also announced the hiring of a new marketing specialist, Rasha, who will begin on September 15th.

10. Financial Matters: The 2026 budget will be discussed at the next Executive Committee meeting.

11. Advance Committee

Bozenna Hinton provided an update on behalf of Clemens Frey. The Advance Committee's recent activities were summarized, including progress on two Statement of Intent papers. Clarification was provided that these Statements of Intent are still in draft form and will be submitted to the Executive Committee when finalized.

The Advance Committee had invited Andries Schutte from the Climate and Sustainability Committee Steering Group, for a discussion on sustainability, strengthening their collaboration.

12. Membership Assistance Committee Monthly Update

Mike Lombardi noted strong momentum following the merger of the previous two committees. A successful onboarding session helped align subcommittee chairs, vice-chairs, and liaisons. The committee is currently reviewing applications for membership and assistance requests. Other countries have shown interest about forming an association or requiring assistance. Eight associate member engagements are underway, with MOUs expected to be completed by year-end. The MAC's subcommittees are active and have outlined plans for the coming year. Bozena Hinton commended on the positive progress.

13. [IFRS Foundation Update](#)

Simon Curtis reported positive progress in re-establishing engagement with the IFRS Foundation. Two collaborative events are underway, one where actuary Evelyn Yong will speak on scenario analysis in an upcoming IFRS webinar, and the second – a joint IAA-IFRS webinar on IFRS S2 Climate Related Disclosures to be held in October

It was emphasized that speakers should clarify their specific sectors. Bozena Hinton encouraged Simon Curtis to coordinate with the Supranational Relations Subcommittee for additional support in managing this key relationship and Simon confirmed this engagement was already underway. Mathieu Langelier added that Irfan Yar should also be included in these efforts.

Action item: Simon Curtis to brief Evelyn Yong to frame her presentation as sector specific.

14. Other Business – no other business was identified at the start of the meeting.

15. Review of meeting effectiveness

The group's strong focus and ability to stay on topic were noted. Bozena Hinton's approach to preparing in advance for the Sections discussion at the next meeting was appreciated. Bozena Hinton thanked everyone for coming prepared to the meeting.

17. Adjournment – next EC meeting on 18 September at 07:00 EDT

2025 EC Attendance (X - present; R – Regrets)

Names	Jan	March	April	May Pt. 1	May Pt. 2	July	Sep (04)
Bozena Hinton	x	x	x	x	x	x	x
Mike Lombardi	x	x	x	x	x	x	x
Charles Cowling	x	x	R	x	x	x	x
Gunn Albertsen	x	R	x	x	x	R	X
Ralph Blanchard	x	x	x	x	x	x	x
Simon Curtis	x	x	x	x	x	x	x
Clemens Frey	x	R	R	x	x	x	R
Jill Hoffman	x	x	x	R	R	x	x
Edward Pudlowski	x	x	x	x	x	x	x
Barbara D'Ambrogio-Ola	x	x	R	x	x	x	x
Peter Withey	x	x	x	x	x	x	x