



International Actuarial Association  
Association Actuarielle Internationale

## Expressions of Interest for Hosting an International Congress of Actuaries

The Executive Committee (EC) invites expressions of interest to host the 35<sup>th</sup> International Congress of Actuaries (ICA) that will take place in 2032.

The ICA attracts on average 1500+ attendees, largely driven by local involvement, but also including participants (approximately 600) from non-local associations. The Congress has typically occurred across regions of the world (Canada/United States, Europe, Africa/Latin America/Oceania/Asia). The following list includes the latest locations: Nairobi, Kenya (2029); Tokyo, Japan (2026); Sydney, Australia (2023); Berlin, Germany (2018); Washington, USA (2014); Cape Town, South Africa (2010); Paris, France (2006); Cancun, Mexico (2002), Birmingham, UK (1998). The full list of past ICA is featured on the [IAA Website](#). The IAA will consider how recently a region has hosted when assessing the overall balance of geographic representation.

The host association will be responsible for all aspects of the Congress. The budget revenue will be generated from delegate registrations, exhibition sales and sponsorship. There will be no funding from the IAA, except with regards to providing bursaries for eligible individuals from developing countries.

### Key Dates and Outline of the Selection Process

- **Stage 1 (1 October 2026):** Deadline to submit formal Expression of Interest letter to the IAA Secretariat.  
*Submissions must include the required information as outlined in this document. The IAA Secretariat will confirm receipt of the letter.*
  - **Stage 2 (15 January 2027):** Final proposals are submitted to the IAA Secretariat. *Submissions must include the required information as outlined in this document. All submissions will be reviewed by the IAA Secretariat for completeness.*
  - **Stage 3 (February/March 2027):** Submissions that meet the criteria are considered by the EC and a short-list of candidates is established. Contingent on the volume of proposals, the EC reserves the right to appoint a task force to evaluate the proposals. EC advises all candidates of their decision for the short-list.
  - **Stage 4 (May 2027):** Short-listed candidates make a presentation at the EC meeting in Rome, Italy.
  - **Stage 5 (June/July 2027):** Upon conclusion of deliberations, the EC shall pass a motion in favor of the preferred candidate, with the decision subject to formal approval by the Council.
- Stage 6 (Q4 2027):** EC submits its final recommendation to Council for approval.

## STAGE 1 – EXPRESSION OF INTEREST REQUIREMENTS

Associations interested in hosting the ICA should send a formal Expression of Interest letter by email no later than **1 October 2026** to Christian Levac at [christian.levac@actuaries.org](mailto:christian.levac@actuaries.org). *Please indicate “ICA 2032 Expression of Interest” in the email subject field.*

This letter must be signed by the President or Chair of the prospective host association and should clearly state the association’s interest in being the host for ICA 2032.

Prospective host associations shall include all information they deem relevant in their Expression of Interest letter, including (but not limited to) the following:

- a. The full name of the association.
- b. Proposed timing and location, including possible alternatives.
- c. Commitment by the association for the financial viability of the Congress, and for any loss that might ensue.

Following receipt of this letter, the Secretariat will provide applicants with the Evaluation Criteria for Proposals document, that the Executive Committee will use to evaluate the proposals.

*Participation in the Congress must be entirely free from restrictions of gender, race, nationality, social class, religion, ethnicity, or any other demographic category. Therefore, sites that do not allow individuals from one or more demographic categories to participate will be excluded from consideration.*

## STAGE 2 – PROPOSAL REQUIREMENTS

After sending an Expression of Interest letter, the proposing association must submit a written proposal by **15 January 2027** to Christian Levac at [christian.levac@actuaries.org](mailto:christian.levac@actuaries.org). Submissions should be no longer than 50 pages, with additional supporting materials included in appendices (e.g. Letters of Support).

*Please indicate “ICA 2032 Proposal” in the email subject field.*

The proposal must include the following items, as outlined in the Evaluation Criteria for Proposals:

- a) Name and overview of your association, including its involvement in the work of the IAA and past experience in organizing large events.
- b) Proposed theme and objectives.
- c) Proposed Congress Chair and, if known, the Scientific Committee Chair (with information about his/her qualifications for filling these important roles).
- d) Proposed date and city (with supporting rationale for their selection).
- e) Proposed venue (convention centre).
- f) Proposed overview of the program, including commitment to support hybrid/virtual participation.
- g) Proposed budget, including plans for registration fees and sponsorship.
- h) Proposed overview of the marketing plan.
- i) Letters of support (e.g. Convention bureaus, City, Government, etc.).
- j) Commitment to host the Official IAA Dinner to be held in conjunction with the IAA Council and

Committee meetings held prior to the Congress. The host may apply the [Co-Payment Policy](#) with regards to the Official IAA Dinner.

*Note: Costs related to the Council and Committee meetings are borne by the IAA.*

- k) Commitment to cover expenses for the following individuals to attend the Congress:
  - o President and Executive Director (plus one guest each): registration fees and hotel accommodations;
  - o President-elect and Immediate Past President (plus one guest each): registration fees; and
  - o Three liaisons appointed by the Executive Committee to the ICA 2032 Organizing Committee and three Secretariat staff members: registration fees.
- l) Proposed accommodations for attendees (including distance from proposed venue, available means of transportation to reach venue, and the range of per-night costs for accommodations).
- m) Estimated travel costs and means of transportation from major international cities such as Toronto, New York City, São Paulo, London, Frankfurt, Cape Town, New Delhi, Tokyo, Beijing, Sydney, etc.
- n) Proposed social events and, optionally, pre/post Congress tours.
- o) Advantages of the proposal (describe why the IAA should select your proposal).

What you submit in your proposal and in your presentation to EC (Stage 4, for short-listed organizations) is expected to be retained in the implementation phase. Significant deviations from the original proposal must be submitted for review to the Executive Committee (EC).

Further information about Stages 3 to 6 will be provided to short-listed organizations in due course.

## **AFTER APPROVAL OF THE PROPOSAL**

The ICA 2032 host organization will be required to be present at ICA 2029 in Nairobi to host an exhibition booth (this will be provided at no cost). This serves as the first marketing phase to promote the congress. In addition, the closing event of ICA 2029 will include a handover ceremony from the current host to the next.

The commitment of both parties will be included in appropriate Regulations and agreements.